



Cape Bear Lighthouse & Marconi Station Inc
42 Black Brook Road, PO Box 17
Murray Harbour, PE
COA 1V0
info@capebearlighthouse.com

Cape Bear Lighthouse is accepting applications for 3 students to fill the Gift Shop and Museum Attendant position for the upcoming summer season.

The ideal applicant will be:

- Friendly and can easily connect with strangers over shared interests (lighthouses and history)
- Knowledgeable and passionate about local history of PEI
- Experienced in customer service and basic retail sales skill

Gift Shop responsibilities:

- Promote tours of the Lighthouse
- Collect admission fees
- Encourage and complete retail sales using our Point of Sale system (Square)
- Count cash accurately and quickly, and balance end-of-day report
- Maintain orderly displays for retail items
- Provide local tourism information, directions, and recommendations when asked

Museum and Site responsibilities:

- Greet our guests and make them feel welcome
- Offer accurate historical information related to the Lighthouse and Marconi Station historical site
- Escort visitors on tour as requested, and deliver informative answers to their questions

Each position also requires:

- Physical effort in tight spaces - the lighthouse stairs are very steep, and all staff are expected to go up the lighthouse often for tours or cleaning
- Maintaining the cleanliness of the entire site (lighthouse interior, grounds, portable toilet)
- A valid First Aid certification recognized by WCS-PEI

Salary

- At least equivalent to the provincial minimum wage rate of \$15.40 per hour (plus 4% vacation pay).

Please forward your application with resume to info@capebearlighthouse.com by May 25th with the title: "Job Application: Cape Bear Lighthouse".