

Positions for Culture Summerside/ Wyatt Heritage Properties:

37.5 hours a week for all positions

Hourly wage: \$14.25

Museum Interpreters/ Bilingual Interpreters

Description/ Objectives:

The purpose of this project is to create an engaging work experience for a candidate interested in heritage tourism by researching, promoting, interpreting and presenting the City of Summerside's municipal museums and historic sites to both tourists and the local community during the busy summer months. Culture Summerside, the arts, heritage and culture division for the City of Summerside, oversees several heritage sites including the MacNaught History Centre and Archives, the Lefurgey Cultural Centre, the Wyatt House Museum, the Summerside Interpretive Centre (housing the International Fox Museum) and the Bishop Machine Shop Museum. They are distinct heritage and cultural landmarks in Summerside, which preserve the important stories of our community and are the pillars for our heritage tourism industry. To utilize these heritage sites to their greatest capacity, we would like to employ Museum Interpreters who can bring the history of the sites, and the community, to life. This position would focus on programming and interpreting the historic properties.

Description of tasks:

Providing public programming for the historic sites, which includes knowledge of museum tour materials. Study of heritage sites and interpretative material to achieve a high level of comprehension of historical and cultural value of the sites. Interpretation of the sites will go beyond mere memorization of a script through diligent research of the site and the museum's collection. There will be opportunities to discuss material with local historians and museum professionals. Additional research made by summer staff will be added to our resource library regarding our sites.

Provide knowledge to the public regarding Summerside's heritage and cultural assets, including the heritage walking tour which focuses on the built heritage of Summerside's historic downtown.

Delivery of interpretive programs, including guided tours of the International Fox Museum for groups (now the Interpretive Centre), Bishop Machine Shop Museum and the Wyatt House Museum.

Responsible for opening and closing procedures for their museums sites, ensuring cleanliness and security standards are met. Ongoing care and maintenance of artifacts, equipment and related materials used in delivering the interpretive programs.

"Front desk" duties including: greeting visitors, providing information about the historic properties, completing tour ticket purchasing (Wyatt)/ receiving admission donations (Fox and Bishop), recording statistics and offering a written survey/ oral interview at the end of the tour.

Participation in the delivery of educational programming for the heritage sites, working closely with the cultural programming staff.

Research and development of new interpretive programs, which include built heritage related content for our website (such as a virtual exhibit) and educational social media posts.

Research and development of a specific built heritage exhibit which can be showcased in the newly restored Interpretative Centre for future exhibit purposes.

Marketing and publicity for the heritage sites as needed.

Supervisor: Sara Zilke (Cultural Programming Assistant)

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